

**Job Role:** Senior Night Care Assistant

**Manager:** Team Leader/Manager

**Purpose**

To provide the best care for the people living in our homes, by offering companionship, freedom of choice and daily life filled with variety and spontaneity.

At Peninsula Care Homes, it’s our CARE (Committed, Ambition, Responsible, Embracing) values that make us different and a very special company to work for.

**The Role**

The Senior Night Care Assistant role is one of our most important roles and as part of this role you will have responsibility on shift for:

**Focusing on Care**

* Working as part of the team to provide the best care for the people living in our homes.
* Providing companionship and being passionate about helping others.
* Supporting people with daily living routines including: personal care, washing, dressing and assisting with meals.
* Being full of energy, working hard with plenty of resilience, but going home knowing that you have made a difference to someone’s life.
* Reading, recording and updating electronic care plans and risk assessments (from pre-admission onwards) and ever-changing needs of individuals, being vigilant and accurately report physical or emotional changes.
* Contributing to ensuring our home is filled with laughter and love, encouraging people to be involved in activities and social events.
* Welcoming new people, visitors and families into the home
* Treating all people with respect, warmth and kindness
* Supporting people with limited mobility, at times offer emotional support to a confused or distressed individual and support with their wellbeing
* Getting to know people building lasting relationships.
* Ensuring that a person-centred approach is adopted to meet the identified day to day needs of our people, understanding their likes and dislikes, what matters the most to them and their background stories in order to be a part of the next chapter in their lives.
* Remain trained and competent to administer all medications in accordance with prescriptions, processes, and procedures using an eMAR system.
* Working/liaising with other professionals, such as a GP, Social Worker and families.
* Supporting with the admission of new people moving into the home in such a way that makes them feel at the heart of the home and complies with all procedures
* Undertake housekeeping duties to ensure a clean and safe environment for those living in the home.

**Focusing on Leadership**

* Leading, mentoring and supporting the team on shift.
* Being responsible, working with the team for the safety and wellbeing of the people living in our home, staff and visitors to the home.
* Ensuring that any concerns raised are appropriately managed.
* Developing a motivated team to provide the very best person centred care.
* Take responsibility for completing all mandatory training, ensure compliance and seeking opportunities to continue to learn.
* Supporting and training new staff members in all aspects of their work.
* Demonstrate effective time management by planning and organising to ensure that tasks are completed on time and to a high standard whilst providing exceptional care.
* Be involved in handovers, and staff meetings to seek new ideas and adapt the way we work.

**Focusing on Health & Safety**

* Completing and updating all mandatory training, ensuring compliance at all times.
* Complying with all relevant legislation and company policies and procedures to ensure the health, safety, and well-being of everyone living with us, the team and visitors.
* Complying with policy and procedures in relation to infection control and prevention.
* Ensuring the security of the home is maintained at all times.
* Dealing competently with emergencies, providing support and guidance to staff.
* Ensuring all accidents and incidents are communicated in a timely and precise way as per company procedures.
* Carrying out any other duties as required

Our Company induction will provide you with the skills and knowledge to undertake your role.