**JOB DESCRIPTION**

**JOB TITLE:** Part-time personal care assistant

**HOURS:** As per job advert

**ACCOUNTABLE TO:** Myself

**RATE OF PAY:** £11.00 per hour

**PURPOSE OF JOB:** To provide me with the help I need to live

 Independently in my own home.

**RESPONSIBILITIES:**

1) To give assistance with meal preparation, clearing away dishes in dishwasher.

2) To give assistance with going to bed and getting out of bed using the equipment provided.

3) To charge electric wheelchair and other equipment.

4) Turning in bed at night when needed.

5) Assists with meals and drinks.

6) Personal care to include washing, undressing, and dressing, washing of hair, toileting and skin care.

4) Helping and cleaning of Bipap and cough assist machines.

7) Cleaning, laundry, ironing.

8) Driving (must be 25 years old and over) to assist with social and work outings, not essential for nights.

7) To make sure my home is left clean and tidy.

9) Any other duties that may be required.

10) To maintain confidentiality always.

11) To wear PPE to protect me from COVID 19 and other illness.

 At times you will be asked to cover other periods of duty. Or to swap duties or

 work extra due to holiday or sickness.

 In this employment you will be entitled to 5.6 weeks paid holiday per year.

 This job requires a current (no older than 12 months) DBS. If you do not have one, I can get one done.