

### Care assistant

#### Reports to

The Manager / Care Manager

#### Job profile

* Work in line with the requirements of The Health and Social Care Act 2008 & Health and Social Care Act 2008 (Regulated Activities) Regulations 2010
* Observe and implement care that comply with the requirements under the Mental Capacity Act 2005 including the Deprivation of Liberty Safeguards amended 2008
* Observe and comply with the requirements by the Independent Safeguarding Authority (ISA)

#### Principal responsibilities

##### Personal Care of the Residents

* To assist the Residents in rising from bed, washing, dressing, bathing and general personal hygiene
* To assist washing and toileting Residents including hair washing and shaving of male Residents
* To observe physical well-being and reporting any significant changes in Resident's well-being to the Senior Nurse on duty.
* To attend to sick Residents and perform such task as may be required e.g. serving meals on a tray, washing and combing hair, toileting bathing and attending to other aspects of hygiene as necessary.
* To use the equipment for manual handling of Residents.
* To assist Residents when required in retiring to bed.
* To help to serve meals to the Resident and assisting more dependent Residents to eat when necessary e.g. cutting up food for a blind Resident or by feeding him/her.

##### Residents' clothing

* To ensure that the Residents' clothing is properly cared for and the performance of this duty shall include the following tasks:
* To ensure that each Resident has adequate clothing and reporting deficiencies.
* To ensure that clothing is clearly marked with the name of the Resident.
* To note any repairs needed and giving clothing for repair

##### Beds

* To assist Residents to make their beds or make the beds in cases where Residents are unable to do so

##### General

* To be available to talk and listen to the Residents and to assist by reading to them and when necessary writing letters for them etc. when the time allows,
* To participate in fire drills.
* To encourage self-help and independence upholding the right of each individual Resident.
* To participate in activities such as music, reading, games and parties for the Residents.
* To give periodic reports to assist the review of individual Residents.
* To take on the responsibility of Primary Worker for a group of Residents.
* To care for the Residents' spectacles, hearing aids, dentures, etc. and report any loss or damage immediately.
* To be responsible for the cleaning of footwear, hygiene of commodes and the cleaning of wheelchairs and walking aids.

##### Meetings

* To attend and participate in staff meetings.

##### Miscellaneous

* To attend in-house in-service and external training courses.
* To respond in an emergency/crisis situation as requested by the Manager or Senior Member of staff..
* To perform other appropriate duties which the Senior Staff on duty may from time to time request.
* To be familiar with the Health & Safety Regulations as they relate to The Home.
* To participate in the appraisal system and The Home's Business Plan.

##### Confidentiality

* Ensuring the confidentiality of Residents and their affairs and that details are not transmitted in any way without the express permission of the person in charge.