



JOB DESCRIPTION

POST: Assistant Chef

ACCOUNTABLE TO: Chef or Chef Manager

JOB PURPOSE

The Assistant Chef is responsible for the provision of high quality catering services to the residents in Care South homes.

KEY RESPONSIBILITIES

1. Prepare and cook meals to the standards set out in the Company's Catering Policy.
2. Provide direction, support and supervision to Kitchen Assistants (including agency staff) and ensure allocated tasks are performed by the designated member of staff in accordance with policies and procedures, reporting any concerns to the Chef.
3. Under the direction of the Chef, assist in planning menus and consulting residents to ensure that individual dietary needs and preferences are met.
4. In the absence of the Chef, assume responsibility for ordering, checking in and controlling supplies.
5. Ensure adherence to the standards and requirements set out in the Company's Catering and Health and Safety Policies.
6. Attend induction, appraisals and Heart to Hearts, staff meetings and staff training as required and have a willingness to learn.
7. Be familiar and comply with all of Care South's policies, procedures, practices and standards.
8. Work as a team player to create and maintain a co-operative, friendly and welcoming atmosphere within the home, ensuring the home runs smoothly.
9. To undertake any other comparable duties as may be required by the management of the home.

To undertake to live by our Care South **HEART Values** of **Honesty, Excellence, Approach, Respect and Teamwork**, and to make them fundamental to the way you work and the way in which you treat your colleagues.

Person Specification

Competency	Essential	Desirable
Qualifications		<ul style="list-style-type: none"> • Diploma Level 2 Professional Cookery (or equivalent) • Diploma Level 2 in Food Hygiene
Knowledge of	<ul style="list-style-type: none"> • Food hygiene 	<ul style="list-style-type: none"> • Awareness of fire precautions, infection control and health and safety
Experience of		<ul style="list-style-type: none"> • Working in a home for older people and/or Dementia Care
Skills, Characteristics and Attributes	<ul style="list-style-type: none"> • Effective written and verbal communication skills • Organised, methodical, honest and committed approach to ensure the required standards are met • Patient and calm demeanour in the face of obstacles or crises • Enthusiastic with a positive attitude to work • Resilient and able to cope with change • Able to work on own initiative and as part of a team to meet common goals. • Contributes to a working environment which respects and values the individual and is free from bullying & harassment and all forms of discrimination 	<ul style="list-style-type: none"> • An awareness of the core values of Care South to provide high quality service