

**PERSON SPECIFICATION**

**ENABLER**

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|  | **CRITERIA** | **ESSENTIAL/ DESIRABLE** |
| **GENERAL** | Good basic numeracy abilities  Good basic literacy abilities.  Good communication abilities.  Basic IT skills (Microsoft Office, email).  Social Care related qualification/ training. | E  E  E  E  D |
| **KNOWLEDGE** | Health and Safety.  Risk Assessment.  Demonstrate a knowledge of the local community.  Management of personal finances.  Person Centred Planning and Support.  The Benefits system.  Individual Support Planning. | E  E  E  E  D  D  D |
| **SKILLS/ABILITIES** | Ability to interact with others in a way that elicits trust and confidence.  Ability to support people on a 1:1 basis.  Ability to listen, contribute and engage with others, as part of a team.  Creative approach to problem solving.  Ability to network and build links in the community. | E  E  E  E  E |
| **EXPERIENCE** | Responding to people’s changing needs.  Supporting people with Learning Disabilities.  Person Centred Planning and Support.  Multi-agency working.  Working in partnership with families. | E  D  D  D  D |
| **OTHER RELEVANT FACTORS** | Ability to work flexibly to include evenings and weekends.  Access to the internet/email.  Have a smart phone.  Ability to drive and access to a vehicle. | E  E  E  D |